BOARD   POLICY   LETTER
18 JULY 1971R
ISSUE I
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Remimeo
Course
  Admins
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Tech Secs

CANCELS
HCO POLICY LETTER OF 18 JULY 1971
ISSUE I
"Stats and Progress Board"

STAT BOARD

Each Course has a STAT BOARD. It shows each student's daily stats as he goes along.

When a student first comes on course the Course Admin must immediately put up a blank graph for the student on the Stat Board.

The Stat Board is posted in alphabetical order. The names of the students starting with A are on the left and the B's next and so on. On each graph there is a line for the total points the student made for the day.

Every night after course the students post their own points on the graph by making a dot in the appropriate place for total points made that day.

That night or early next morning, Course Admin goes to each graph and makes a line to connect the latest point on the graph to the earlier one. Thus the students mark the points and the Course Admin makes the line.

Any student who has not posted his graph the night before is reported to the Supervisor who warns the student. If the student continually does not post his graph then action should be taken to ensure he does. Graphs are essential to monitoring student production.

When a student finishes the course his graph is taken down and is filed in his student folder with his completed checksheet.

The stable datum is that all students on course have a stat graph posted. And they are completely in present time all the time.

This is the responsibility of the Course Administrator.

Flag Director of Training
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by Flag Mission 1234 2nd
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Approved by the
Commodore's Staff Aides
and the
Board of Issues
for the
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of the
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